

# YAXLEY FOOTBALL CLUB



**Generations Together**  
**- Football United**

**Junior/Youth Section**  
**MANAGER'S BIBLE**

**Season 2007-08**

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## INTRODUCTION

Welcome to Yaxley Football Club, the Home of the Cuckoo's and of grass roots football in Peterborough and to your Manager's Bible.

The aim of the Bible is to provide you with useful information to assist in your role as one of our Junior/Youth Section manager's. Please take time to read it, as it is an important document. It is a living document and as such will evolve over time. Any suggestions as to what could add value to the Bible would be gratefully received.

Finally, Good Luck for the coming season and I look forward to working positively with you to take the club forward.

Yours in Sport,

**Peter Burgess**  
**Chairman**

# CHILD PROTECTION POLICY

Yaxley FC has adopted [The Football Association Child Protection Policies and Procedures](#) into its rules

**ALL** Yaxley FC personnel shall adhere to The Football Association Child Protection Policies and Procedures together with the following procedures:

1. All personnel involved in Yaxley FC who come into contact with young people under the age of 18 years shall complete an application/reference form (where applicable) and the FA Criminal Record Bureau (CRB) check form.
2. All players under the age of 18 years shall receive and return a completed parent/carer general consent form to the club. Until a properly completed form is returned to the club and duly recorded, the individual will not be allowed to participate in any of the club activities. A Parent/Carer and Young Person Permission Form (for the use of photographs and recorded images) is also required to be completed and returned.
3. All, players **MUST** be members of Yaxley Football Club and every player must have been registered by the Membership Secretary **BEFORE** they are allowed to play for any Yaxley Football Club team.
4. Should any person associated with the club become aware of any instances (actual or potential) of child abuse, the person should immediately report the instance to:

# CHILD PROTECTION POLICY

Alan Andrews, Yaxley FC Child Welfare Officer

**Tel Home:** 01733342897      **Mobile:** 07739 497527

Or

Sarah Batchelor, **Hunts FA Child Protection Officer**

**Office Tel:** 01480414422

Or

By contacting The FA Child Protection Helpline

**Tel:** 0808 800 5000

(Users with hearing difficulties may text phone 0800 056 0566).

**Any person in breach of these procedures shall be warned of their behaviour with the possibility of taking no further part in any of Yaxley FC activities.**

## **SUBSCRIPTIONS**

Every football club requires income to support its on-field activities and we are no different. In addition to other forms of income every player within our Junior Section pays subscriptions. These help to pay for items including League Affiliation, Cup entry fees and referees.

The collection of subscriptions should take place every game day. How this happens is up to you to manage. For example, one manager has organised for his players' parents to pay £20/month by direct debit to save time on game day.

Once costs have been met the balance in-hand should be paid to our Secretary or Treasurer at least once every calendar month. All monies should be accompanied by a completed payment slip.

Any queries please contact our Treasurer whose details can be found within the Useful Contacts section.

## MEETINGS

Meetings are an important part of the running of the Junior Section.

They provide an opportunity for manager's to update their peers about the progress of their team. It is also an opportunity to bring items for discussion to the table and identify better ways of doing things. For me as Chairman, it is important to hear how you are progressing and to let you know what is happening within the club as a whole.

Meetings are held on a Sunday evening every other month at Leading Drove beginning at 1800. Please make every effort to attend, as this is your opportunity to shape **YOUR** club.

## FACILITIES

All facilities, whether at Middletons Road, Ferndale or Leading Drove are to be respected and treated as you would your own.

It is expected that every team will clean up after itself to ensure that whoever follows, gets a clean and tidy changing room and that nets and all other equipment that has been put away and stored properly and safely.

**Metal stakes from goal nets are a particular problem – grass cutting equipment can be severely damaged by a single metal peg left lying on the grass.**

Please also get your parents and players to take their rubbish home with them.

Each team should have ***at least one parent*** responsible for fund raising. Every home game is an opportunity to raise the much needed money towards getting that clubhouse that everyone can benefit from. All fund raising income should be regularly passed to the section secretary along with a written record of the amounts involved.



## **USEFUL CONTACTS** (see website for additional contacts)

### **Chairman**

Peter Burgess

Tel: 07884 068500

Email: peterburgessyaxleyfc@hotmail.co.uk

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### **Secretary**

Sandra Cole  
22 Hillcrest Avenue  
Yaxley  
PE7 3LS

Tel: 01733 706816  
Mob: 07840 277048  
Email: sandracole22@ntlworld.com

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### **Treasurer**

Carole Green  
12 The Rookery  
Yaxley  
PE7 3HL

Tel: 01733 240905

Email: johncarole.green@talktalk.net

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### **Head Groundsman**

Mick Bogusz

Tel: 0795 292 4485

Email: mick.bogusz@ntlworld.com

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## Membership Secretary & Asst Junior Treasurer

Roy Hall

Tel: 07799 150430

Email: willowthedog@yahoo.co.uk

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## General Secretary & Asst Treasurer

Trevor Brewer

Tel: 07779 019140

Email: trevorbrewer@hotmail.com

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## **2007-08 CLUB DIRECTORY - Coaching & Playing Staff**

<b>1st Team Manager &amp; Head of Senior Football</b>	<b>Gary Clipston</b>	(H) 01733 243826 (W) 01733 503607 (M) 07917 100803	<a href="mailto:gary.clipston@travelex.com">gary.clipston@travelex.com</a>
<b>1<sup>st</sup> Team Assistant Manager</b>	<b>Hamish Curtis</b>	To Follow	TBA
<b>1st Team Physio</b>	<b>Michelle Parrott</b>		
<b>Reserve Team Manager</b>	<b>Seb Hayes</b>	To Follow	TBA
<b>Reserve Team Asst Manager</b>	<b>Rob Clarke</b>	To Follow	
<b>Head Goal Keeping Coach</b>	<b>Phil Dunn</b>	(W) 01487 830431 (M) 07717 313644	<a href="mailto:phil.dunn@pentadyne.com">phil.dunn@pentadyne.com</a>
<b>Reserve Team Physio</b>	<b>Vacancy</b>		
<b>1<sup>st</sup> &amp; Reserve Team Fixtures &amp; Registration Sec.</b>	<b>Stan Cox</b>	(H) 01733 563128 (M) 07971 258618	<a href="mailto:stan.cox@lycos.co.uk">stan.cox@lycos.co.uk</a>

Ladies Team Manager	Andy Black	(M) 07840 829721	<a href="mailto:andyblack23@hotmail.co.uk">andyblack23@hotmail.co.uk</a>
Ladies Team Asst Manager	Wendy Cupitt		
<b>Ladies Team Fixtures &amp; Registration Sec.</b>			
U18 (Youth) Manager & Head of Junior Football	Nigel Clarke	(M) 07714 219819 (H) 07773 547671	<a href="mailto:NPC40@btinternet.com">NPC40@btinternet.com</a> <a href="mailto:nclarke@ra.rockwell.com">nclarke@ra.rockwell.com</a>
U18's Asst. Manager	Chris Lenton	(M) 07742 809483	<a href="mailto:chris.lenton@environment-agency.gov.uk">chris.lenton@environment-agency.gov.uk</a>
U 18 Team Physio	Vacancy		
<b>Youth &amp; Junior Team Fixtures &amp; Registration Sec.</b>	<b>Sandra Cole</b>	<b>(H) 01733 706816</b> <b>(M) 07840 277048</b>	<a href="mailto:sandracole22@ntlworld.com">sandracole22@ntlworld.com</a>
U16 Manager (07-08)	Steve Elsom	(H) 01733 245153 (M) 07740 934087	<a href="mailto:steve@pellandbaldwin.co.uk">steve@pellandbaldwin.co.uk</a>
U15 Manager	Glyn Brothwell	(H)	<a href="mailto:davidglynbrothwell@hotmail.co.uk">davidglynbrothwell@hotmail.co.uk</a>
U15 Asst Manager	Ian Bingham		<a href="mailto:ianbingham@msn.com">ianbingham@msn.com</a>
U14 Manager	John Lynskey	(H)	<a href="mailto:john.lynskey@sky.com">john.lynskey@sky.com</a>
U13 (RED) Manager	Nick Morris	(H) 01733 240581	<a href="mailto:rachmorris@onetel.com">rachmorris@onetel.com</a>
U13 (BLUE) Manager	Stuart Fryer	(H) 01487 831693 (M) 07718 679736	<a href="mailto:fryermycom@aol.com">fryermycom@aol.com</a>
U12 Manager	Dougie Stokes	(H) 01733 313689 (M) 07702 409676	<a href="mailto:stokesafc@yahoo.co.uk">stokesafc@yahoo.co.uk</a>
U12 Asst Manager	Paul Hudson	(H) 01733 243323	<a href="mailto:gaswarm@tiscali.co.uk">gaswarm@tiscali.co.uk</a>
U11 Manager	Alan Clemenson	(H) 01733 244473 (M) 07967 512316	<a href="mailto:clem.11@ntlworld.com">clem.11@ntlworld.com</a>
U10 (WHITE) Manager	Gary Warman	(H) 01733 245401 (M) 07850 387123	<a href="mailto:garwarm@aol.com">garwarm@aol.com</a>

<b>U10 (YELLOW) Manager</b>	<b>Mark Reed</b>	(H) 01733 242293 (M) 07885 173991	<a href="mailto:mark.reed@ccfltd.co.uk">mark.reed@ccfltd.co.uk</a>
<b>U9 Manager</b>	<b>Phil Elwood</b>	(H) 01733 244738 (M) 07977 511223	<a href="mailto:ellwood70@aol.com">ellwood70@aol.com</a>
<b>U8 Manager</b>	<b>Gavin Fulcher</b>	(H) 01733 240902 (M) 07739282513	
<b>U8 Asst Manager</b>	<b>Steve Parnell</b>	(H) 01733 243338	